

## Private Lesson & Group Class Policies

**Registration:** \$10.00 fee for fall and spring, \$5.00 for summer. Online registration fee is \$15.00 for fall and spring, \$10.00 for summer.

**Payment of Fees:**

Payment reserves lesson time. Payment must be made in full by cash/check/credit card/post-dated-checks at time of registration. All NSF checks will be charged a \$25 NSF fee. The first month of the session is non-refundable.

**Lesson Time Change, Withdrawals, and Refunds:**

30 days notice must be given to change a lesson time or withdraw from lessons. Refunds will be issued as a check for cash and check payments, and back to card charged for credit card payments.

**Missed Lessons and Make-up Lessons:**

We provide one make-up lesson per session (two in summer), with a minimum of 24 hours notice. We are unable to make-up lessons without a 24 hour notice.

**Care of Students:**

Upbeat Music is not responsible for providing before or after class care for students. Parents with students under the age of 5 are asked to remain in the school during lessons. Students are not to be left at the school for excessive time before or after lessons.

I have read and understand the above policies and agree to abide by them.

\_\_\_\_\_

Date

\_\_\_\_\_

Student Name (please print)

\_\_\_\_\_

Signature of Parent or Adult Student

## Group Class Policies

**Registration:** \$10.00 fee for fall and spring, \$5.00 for summer. Online registration fee is \$15.00 for fall and spring, \$10.00 for summer.

**Payment of Fees:**

Payment reserves lesson time. Payment must be made in full by cash/check/credit card/post-dated-checks at time of registration. All NSF checks will be charged a \$25 NSF fee. The first month of the session is non-refundable.

**Withdrawals and Refunds:**

Withdrawal from classes must be done before the third class begins. Once the third class begins, no refunds will be given. UPbeat Music reserves the right to terminate class participation to any student without notice. In such a case a refund for the remaining classes will be given.

**Missed Classes:**

No make-ups will be given for absences for any reason and no refunds are given for missed classes. If the teacher misses the class, you will have the option to have a make-up class or receive a refund for the missed class.

**Care of Students:**

Upbeat Music is not responsible for providing before or after class care for students. Parents with students under the age of 5 are asked to remain in the school during classes. Students are not to be left at the school for excessive time before or after classes.

I have read and understand the above systems and procedures and agree to abide by them.

\_\_\_\_\_

Date

\_\_\_\_\_

Student Name (please print)

\_\_\_\_\_

Signature of Parent or Adult Student