

Private Lesson & Group Class Policies

Registration: \$10.00 fee for fall and spring, \$5.00 for summer.

Payment of Fees:

Payment reserves lesson time. Payment must be made in full by cash/check/credit card/post-dated-checks at time of registration. All NSF checks will be charged a \$25 NSF fee. The first month of the session is non-refundable.

Lesson Time Change, Withdrawals, and Refunds:

30 days notice must be given to change a lesson time or withdraw from lessons. Refunds will be issued as a check for cash and check payments, and back to card charged for credit card payments.

Parental Agreement and Pledge

By enrolling your child at Upbeat Music, you are introducing him or her to the joy of music and the performing arts. We encourage and expect parent involvement and hope that you will enjoy taking part in your child's music education. We ask that parents agree to the following:

I will encourage my child in his/her musical studies. I will ensure that my child successfully practices to the teacher's specifications, arrives on time to the lesson/class with all the necessary materials, and attends all scheduled lessons/classes. I give permission to Upbeat Music to use photographs, recordings, and videos of my child.

Attendance Policy/Cancellations/Student Illness:

Students are expected to attend their weekly lessons promptly with their instrument and sheet music. There are no excused absences at Upbeat Music. By registering for lessons you are in effect renting a time slot from the teacher, and you are responsible for filling that time slot. If you are unable to attend a lesson, please call Upbeat Music and we will forward the message to the teacher. Teachers appreciate at least 24-hours notice. However, you are still responsible for the payment of the missed lesson. In the event of an emergency or serious illness, teachers have the option, but are not required, to make up missed lessons. Payment will not be refunded for missed lessons unless the teacher misses the lesson. Teacher absence will be made up at a mutually agreeable time, or the missed lesson will be credited to your account.

Date

Student Name (please print)

Signature of Parent or Adult Student

Group Class Policies

Registration: \$10.00 fee for fall and spring, \$5.00 for summer.

Payment of Fees:

Payment reserves lesson time. Payment must be made in full by cash/check/credit card/post-dated-checks at time of registration. All NSF checks will be charged a \$25 NSF fee. The first month of the session is non-refundable.

Withdrawals and Refunds:

Withdrawal from classes must be done before the third class begins. Once the third class begins, no refunds will be given. Upbeat Music reserves the right to terminate class participation to any student without notice. In such a case a refund for the remaining classes will be given.

Missed Classes:

No make-ups will be given for absences for any reason and no refunds are given for missed classes. If the teacher misses the class, you will have the option to have a make-up class or receive a refund for the missed class.

Care of Students:

Upbeat Music is not responsible for providing before or after class care for students. Parents with students under the age of 5 are asked to remain in the school during classes. Students are not to be left at the school for excessive time before or after classes.

I have read and understand the above systems and procedures and agree to abide by them.

Date

Student Name (please print)

Signature of Parent or Adult Student